



ST. ANDREW'S COLLEGE

Justice-driven education for Christian leadership

STUDENT FINANCIAL AID INFORMATION 2019-2020

www.standrews.ca

ST. ANDREW'S COLLEGE BURSARY FUND

St. Andrew's College provides student financial aid through a variety of bursary and other funds. Some support is provided by interest on designated bursary endowments and some by donations from individuals, pastoral charges, and units of United Church Women (UCW). Other funds are funds administered by the United Church and still others by bequests administered elsewhere. The major designated bursaries are described below. Please be aware that availability of each scholarship or bursary may change at any time.

All St. Andrew's College program students are automatically awarded the 'Friends of St. Andrew's Bursary' for each course registration. This is automatically applied to the program student's Populi account upon registration (\$135/credit for DipTh, BTh, MDiv, MTS, UCC Admissions; \$110/credit for ThM and DMin, \$100/credit for DLM). In addition, **the College provides money that is allocated on the basis of emergent student financial need.** Students should apply to the College's Financial Aid Officers at the beginning of the fall semester for any anticipated financial aid required for the following academic year. ***Please see "8. Financial Aid Pool" below for more information.*** Students are also encouraged to contact their home pastoral charges, and their home Region, as well as and service organizations for supplemental financial assistance.

Funds for counselling for Candidates and their families are available through the Employee Assistance Program (EAP). A brief description is below (#9).

1. Master of Divinity Tuition Relief

Upon application, first and second year M.Div students may have tuition costs covered for up to 30 credit hours (10 courses) if enrolled in a minimum of three courses per semester. This funding is available for on-campus or at-distance courses and may be split over two years. Applications are available on the College [website](#) or from the Registrar.

2. Internship Tuition Bursary (MDiv & MTS 37 Credit Practicum)

This automatic bursary (no application required – applied directly on Populi) covers the entire practicum tuition for both Master of Divinity and Master of Theological Studies in Pastoral Studies for International Partners students. This bursary does not cover the tuition for the 5 learning circles that MDiv and MTS in Pastoral Studies for International Partners students must complete.

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3. Sceptre Bursary

This bursary is awarded annually to one student based on financial need and academic standing with a preference given to a student involved in rural ministry and/or supporting seniors. Available to students in the following programs: MDiv, MTS, MTS 37, Dual Degree, ThM. Students do not need to apply for this award. This award is subject to donor continuing yearly contributions and the recipient is chosen by faculty.

4. Kay and Dora Nasser Bursary

This automatic bursary is awarded to students in the first year of the Dual Degree program. It is the equivalent of one 3 credit course (\$675.00) and is automatically applied to the student's Populi account. Students do not need to apply for this award but are encouraged to write a letter of gratitude upon receiving the bursary:

Kay Nasser, 350 103rd Street East, Saskatoon SK, S7N 1Z1

5. DLM Travel Support Grant

Travel support grants are available to students with demonstrated financial need. These grants are generously provided by the General Council Office of the United Church of Canada, through donations to the Mission and Service Fund of the United Church of Canada. An armslength committee of St. Andrew's College reviews applications and determines travel support grant amounts. Application for travel support grants is only made once per year, but you must inform the Student Travel Support Grants Committee if you intend to ask for funding for both learning circles each year. Please submit your application for travel support grants by **February 1**. If you enter the DLM Program for an Oct/Nov learning circle, please submit your application by **September 1**. **Completed application form and supporting documents should be sent to da.reine@sasktel.net** More information and the application form can be found in the DLM Handbook, but also [online](#). This travel support grant funds are applied directly to your Populi account. The amount awarded may differ from Learning Circle to Learning Circle, depending on need and number of students. Travel support grants may be up to 2/3 of the travel costs.

6. DLM Candidate Aid Grant

This general bursary is automatically provided to DLM students and applied to the students Populi account without action by the student. The total amount varies and is pro-rated based on the number of students and the number of learning circles completed each year.

7. Book Bursary

Each student enrolled in a degree program may claim a matching grant up to \$200.00 per semester to assist in the purchase of books that are essential tools for ministry and theological study. Eligibility for the book bursary varies by program: up to eight semesters for students in the MDiv, Dual Degree (BTh-MDiv); four semesters for those in the MTS program; and two semesters for students in the Diploma in Theology, the ThM (Master of Theology) and the Doctor of Ministry program. This bursary is given on a 50/50 shared basis for books purchased for use in theological education. This bursary is not available to exchange students or DLM students. Each claim will show receipts marked paid and be approved by the student's faculty advisor. The book bursary must be submitted for books purchased in the current term of study (books purchased for a Fall term course must be submitted during the Fall term) *Forms are available on the [website](#), in the General Office or from the Registrar*

Updated August 9/19

8. Financial Aid Pool

The Financial Aid Pool is intended to provide support in the event of emergent financial challenges faced by a student where those challenges have the potential to create a barrier to successful completion of a semester or year of study. They may arise from individual, family, or household needs, educational requirements or required emergency travel. Forms are available from the Registrar.

The criteria upon which we will base our decision for student financial aid will be:

- Responsible use of funds previously received.
- Evidence of students' prudent use of disposable income.
- Students need for emergency financial assistance.

9. Employee Assistance Program

This fund is available to all active members of The United Church group insurance plan and their families as well as Candidates for ministry and their families. Details of the EAP, brochures and wallet cards are sent to plan members and Candidates. Questions may be directed to the General Council Human Resources Office at 416-231-5931 extension 2033. Warren Shepell Consultants was chosen as the Church's EAP provider. They provide a hotline that is answered by Intake Counsellors 24 hours a day, 7 days a week. Appointments are arranged within 3-5 working days and most counselling is face to face. First time appointments and counselling, call: 1-800-387-4765; administrative matters, appointment changes, office locations, general information, call: 1-888-814-1328 or check out the Warren Shepell EAP website: www.warrenshepell.com

The EAP is a voluntary, confidential counselling and referral service designed to help with personal or work-related problems, pressures and stress before they lead to more serious difficulties. It covers such concerns as: stress, anxiety and depression, marital or other relationships, personal and emotional, childcare and eldercare, family and parenting, vocational and career, pastoral care supervision, grief, health, financial, legal, addictions.

10. The Reverend Fredrick Passmore Fund

The Passmore Bursary Fund will be available to students who are in their "Residency" portion of their program, which will be within the final two years of their study. It will be distributed in equal amount of \$2,000 to each student applicant without means test or other criteria. Students will be given the option of receiving the money in their first or second year of residency.

Each January, eligible students will be contacted by the College Secretary to see if they are interested in receiving the funds that year. The College Secretary will provide The United Church of Canada Foundation with names, mailing addresses and SINS and the Foundation will send out the funds directly to the students. A master list will be maintained by the College Secretary as to who has received the Bursary funds.

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11. Graduate Studies Fellowship

This fellowship, in the value of \$4,500 plus tuition up to the value of eight (8) regular graduate level courses for classes taken during the year of the Fellowship, was established by the Board of Regents in 1972. It is tenable for intramural studies toward the Master of Theology (ThM) degree at St. Andrew's College. The recipient will be expected to render some service within his/her discipline to a maximum of six hours per week. Those interested in this scholarship should make application to St. Andrew's College by January 15.

12. Martynse Bursary

Through the generosity of Dr. H Martynse, a modest bursary is available for partners of full registrants who also wish to attend ReJUNEvation. When completing the ReJUNEvation registration form, there is an option to check a box indicating that you wish to apply for this bursary. Please be in touch with the Registrar or College Secretary for more information.

OTHER BURSARY SOURCES AVAILABLE TO STUDENTS WITH SPECIFIC BACKGROUNDNS

NOTE: If you discover changes have occurred such as availability or contact persons, please inform the Registrar.

1. Living Skies Region (Region 4): UCW Bursary Fund

The fund assists persons who are members of a region 4 United Church community of faith and who are participants in a recognized program of preparation for pastoral ministry in the United Church of Canada

Application forms are available from the Region 4 Office, bdeibert@united-church.ca, SAC Registrar or online: www.sk.united-church.ca under Resources > Funding

2. Prairie to Pine (Region 5) Regional Council Bursary Fund

The purpose of the Prairie to Pine Regional Council Bursary Fund it so to financially assist promising candidates for Order of Ministry (ordained or diaconal) from the Region who are registered in theological studies as well as applicant for the Designated Lay Minister program, to qualify for leadership in the church.

Application forms and all supporting documents are due May 31 and are available from the Prairie to Pine Regional Office, the SAC Registrar.

Students from other Regions should consult with their Regional office to determine if there are any specific Region bursaries.

3. CANADA (& Provincial) STUDENT LOANS AND BURSARIES

These loans are available through the Student Finance Office in your home province. They usually require confirmation of enrolment by the College as part of the application.

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4. ESTARL Awards

ESTARL stands for "Eastern Star Training Awards for Religious Leadership." These awards provide financial assistance and encouragement to students who plan to devote their lives to some branch of religious service. Applicants must be in any year of Theology or Church Music, in a University or an accredited school. A local member, or members of the Order of the Eastern Star must sponsor students. They need not have Masonic-Eastern Star affiliation.

Applications are available through the recommending member. Deadlines for applications differ from province to province, but are usually late winter, early spring. *A copy of the application is available through the Registrar's office.*

For Saskatchewan: Maureen Jackiw, Secretary, ESTARL Committee, 178 Duffield Street, Moose Jaw SK S6H 5H3 phone (306) 634-3070

For Alberta: ESTARL Committee, c/o Mrs. Donna Richard: ph: 403-347-7338, derichard@shaw.ca
27 Conners Crescent, Red Deer, AB T4P 2E4
phone (403) 541-0404 or email mcphersi@cadvision.com

5. Anniversary Bursary Fund at Eglinton St. George's United Church

Eglinton St. George's United Church awards bursaries to candidates for ministry in the United Church of Canada, who are registered in a campus-based Masters of Divinity programme of a United Church Theological College. For more information about the individual awards of \$1,000, please contact the Church Office at info@esgunited.org. The decision will take account of the financial need of the candidate, their academic achievement and statement of faith. *Application forms available from Registrar or obtained from the ESG office: info@esgunited.org.* Subject line should state: **Bursary Application**

6. The Leonard Foundation

The Leonard Foundation scholarships are awarded to students enrolled or enrolling in a post secondary institution that is a member of the association of Colleges and Universities in Canada and is open to all without restriction save and except an academic standard. An applicant must be a Canadian citizen or a landed immigrant. Students must be enrolled in their first undergraduate programs as a full-time student. A student is considered to be full-time if he/she has enrolled for a program's full year credit. Only students pursuing a B. Ed. or M.Div are eligible for continuing support. All applicants will be considered but preference will be given to daughters or sons of ordained clergy, licensed elementary or secondary school teachers, Canadian military personnel, graduates of a Canadian Military College, members of the Engineering Institute that is a member of the Mining and Metallurgical Institute of Canada. Preference is also given to those who have previously received an award from the Leonard Foundation. To apply, print and application form from www.leonardfnd.org by downloading and installing the Adobe Reader, the icon for which is on the home page. *The application form can be forwarded for consideration only through a Nominator. Select one nearest you and call for an appointment.*

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7. Alliston Foundation

The Alliston Foundation supports, among other things, students studying in theological training centres recognized by the United Church of Canada. The fund is administered by members of the congregation of St. John's United Churches, Alliston, ON. All applications must be received by May 1st of each year, for distribution in June.

For more information and application forms, please go to:

<https://stjohnsallistonfoundationblog.wordpress.com/> *Application forms also available from SAC Registrar*

8. W. Norman McLeod Scholarship

The Scholarship is available to ordered ministers in the United Church of Canada for post-graduate study. Applicants in a master's (not M. Div.) or doctoral program may re-apply for two additional years. The Scholarship Committee reserves the right to approve the school of study. *The McLeod Scholarship Committee will use the following criteria in relation to each applicant:*

- Intention to continue serving The United Church of Canada.
- Commitment to pastoral ministry.
- Academic standing.
- Financial needs and resources.

In making its decision the Committee will also consider current special needs of the Church, such as leadership in ethnic ministries, rural ministries or women in ministry.

Applications are available from the Registrar or at this [website](#):

<https://unitedchurchfoundation.ca/grant-info/scholarships-bursaries-lectureships/>

9. St. Stephen's - Broadway Foundation Inc.

Applicants must be members of The United Church of Canada from Manitoba, Northwestern Ontario, or Saskatchewan; in or accepted into a full-time recognized program of study within the UCC. First time applicants must include a letter from the school confirming enrolment and a letter from their congregation confirming membership in and support of the applicant by that congregation.

Deadline May 15, Applicants will be notified by July 30. Bursaries will be mailed in September.

An application form for a grant or bursary is available from:

Secretary Treasurer
The St. Stephen's Broadway Foundation Inc.
396 Broadway Ave. at Kennedy St.
Winnipeg, MB R3C 0V6.

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10. Hannon Travel Scholarship for Undergraduate Students

a) Hannon Travel Scholarships: Hannon Travel Scholarships are valued at \$7,000 (several)

- Awarded annually to graduating English Honours students (competitive with Theology and Pharmacy & Nutrition), on the basis of a travel proposal, university and community involvement, and character. Academic achievement may be taken into consideration.

- Candidates must have completed a minimum of 18 credit units in the previous year's Regular Session.

- To apply, log into the Scholarships and Bursaries channel in [PAWS](#) and click on the green "Apply for awards" button by January 15. Supporting documents may be submitted to the Student Finance and Awards office by email: awards.documents@usask.ca, in person, or by mail.

b) Hannon Scholarships – Theology: valued at \$3000 and the number offered varies. Open to students enrolled in a 3- or 4-year Bachelor of Arts degree program in the College of Arts and Science. To be eligible, applicants must be enrolled in, or have taken an honours course in economics (ECON 404.6) or psychology (PSY 472.6) or admitted to the Honours program in Philosophy. Applicants must also submit a statement expressing their intent to study theology at a Bible college or seminary upon graduation, along with a statement describing their involvement in university and community activities, and character. Apply online through PAWS

11. The Beatty Ryckman Trust

Established to encourage studies in the field of pastoral psychology. Funding awards will be offered to clergy or lay persons. Awards may be used towards lectures, workshops, courses or programs of study; are given annually, and are offered according to financial need. The intention of the Trust is to assist Christian ministers who have a strong interest in "knowing themselves better". Financial need is considered. Applications are due April 20th Please write to: The Beatty Ryckman Trust: 130 King St 20th Floor, Box 430 STN FIRST CANADIAN PL, Toronto, Ontario, M5X 1K1

12. Anna Jentsch-Bill Endowment Bursary

This bursary was set up as a memorial trust fund in 1994 with an initial gift of \$100. The fund was subsequently added to with generous bequest from the Estate of Anna Jentsch-Bill. Its purpose is to support women in ministry. Awards of up to \$5,000 will be provided from this fund.

Criteria:

1. The applicant must be a woman and be active in lay, ordained, or diaconal ministry. Preference will normally be given to those in paid accountable ministry.
2. The bursary will support
 - theological studies,
 - continuing education, or
 - other professional development activity.
3. The application must demonstrate how the studies, education, or professional development will enhance the applicant's capacity to provide ministry.

Please note that the application deadline is March 15 Applications are available from the Registrar or at this [website](https://unitedchurchfoundation.ca/grant-info/scholarships-bursaries-lectureships): <https://unitedchurchfoundation.ca/grant-info/scholarships-bursaries-lectureships>.

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13. Clifford Elliott Rural Ministry Award

The purpose of The Clifford Elliott Spirit of Saskatchewan Ministry Trust Fund is to:

- support programs that honour, celebrate, reflect, and promote prairie values with the goal of nurturing Christian faith and leadership development in The United Church of Canada;
- express commitment to learning and renewal on behalf of the whole church; and
- enable further study (post-testamur or post-DLM training) for The United Church of Canada ministry personnel, who are settled in pastoral charges within Manitoba, Saskatchewan and Alberta, within the Saskatoon Theological Union.

The award for study is not intended to support students seeking the M.Div degree/testamur required for ordination/commissioning in The United Church of Canada.

The award is a scholarship of up to \$5,000 to cover tuition and related costs for full-time or part-time advanced study within the STU in the Doctor of Ministry in Rural Ministry and Community Development Program or appropriate other academic institutions.

Criteria for Selection: Eligible applicants are:

- Ministry personnel in current active (paid accountable) service in Alberta and Northwest Conference, Saskatchewan Conference and Manitoba and Northwestern Ontario Conference of The United Church of Canada;
- Committed to ministry in the rural context, with evidence of interest and experience in this particular specialty;
- Intending to continue in ministry role in the rural context.
- People with an academic background or proven potential to be able to profit professionally from such a program;
- Accepted into the D.Min in Rural Ministry and Community Development in the Saskatoon Theological Union or appropriate other academic institutions.

Please note that the application deadline is March 15. Applications are available from the Registrar or at this [website](https://unitedchurchfoundation.ca/grant-info/scholarships-bursaries-lectureships/): <https://unitedchurchfoundation.ca/grant-info/scholarships-bursaries-lectureships/>

14. P.E.O. Program for Continuing Education

P.E.O provides grants to women whose education has been interrupted and who find it necessary to resume studies due to changing demands in their lives. Eligibility requirements are sponsored by a P.E.O. chapter, citizen of the United States or Canada and studying in the U.S.A. or Canada, at least 24 consecutive months as a non-student sometime in her adult life, within 24 consecutive months of completing her educational goal, and not enrolled in a doctoral degree program (e.g. educational, law, medical or clinical). The maximum grant, loan or scholarship is up to \$1,500 for educational expenses (e.g. tuition, books, transportation, childcare).

Application forms are available to chapters from P.E.O Executive office, or from state, district or provincial chairman.

For further information please check out P.E.O. website at <http://www.peointernational.org/about-peo-program-continuing-education-pce>

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15. The Elizabeth White Bursary

The Bursary is intended to support the development of leadership within the Chinese United Church of Canada, and the United Church's Asian partners, focussing on the Chinese Communities.

Support may be provided for:

1. Theological education (both Basic and Advance degrees) expenses for: Ethnic Chinese students who is a member of the United Church of Canada
2. Overseas Chinese student who is a member of a World Council of Churches denomination who is in partnership with the United Church of Canada in Asia. The student should:
 - a. Be registered and enrolled with an accredited Association of Theological Schools (ATS) theological seminary in Canada which is recognized by the United Church of Canada, and
 - b. Intend to minister to the Chinese communities upon completion of their study.
3. Continuing education expenses (max \$350), in the areas of worship, leadership, pastoral care, preaching, contextual competency and congregational health and development for lay and ordered ministers who are members of the United Church of Canada

The Bursary is renewable every year upon application. The individual maximum amounts for Canadian full time and part time applicants are \$5,000.00 and \$2,000.00 respectively. The Individual maximum amount for an overseas student is \$10,000.

Applications are available from the Registrar or at this [website](https://unitedchurchfoundation.ca/grant-info/scholarships-bursaries-lectureships/):
<https://unitedchurchfoundation.ca/grant-info/scholarships-bursaries-lectureships/>
Inquire further: fdn@united-church.ca

16. Victor Blatherwick Memorial Bursary

Please note that the application deadline is March 15th

Created through a bequest, the Victor Blatherwick Memorial Bursary Fund is a yearly scholarship that is available to a member of The United Church of Canada who is enrolled in full- or part-time studies leading to an academic doctorate suitable for teaching in a United Church theological college. Priority will be given to a student demonstrating both financial need and academic excellence, and preference will be given to visible minority or aboriginal students. The scholarship may be awarded for multiple years to support the studies of selected candidates.

Applications are available from the Registrar or at this [website](https://unitedchurchfoundation.ca/grant-info/scholarships-bursaries-lectureships/):
<https://unitedchurchfoundation.ca/grant-info/scholarships-bursaries-lectureships/>

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17. The Endowment Fund for Indigenous Post-Secondary Education

The Endowment Fund is a yearly scholarship that is available to Indigenous youth (18–29 years old) enrolled in full-time post-secondary studies. Our priority is for students demonstrating both financial need and academic excellence. The scholarship may be awarded for multiple years to support the studies of selected candidates.

The application and all supporting documents are due by March 15 each year. Applications that do not fit the following criteria will not be accepted. In addition, incomplete applications will not be accepted.

Criteria:

- You are Indigenous (First Nation, Inuit, or Métis).
- You are a young person between the ages of 18 and 29.
- You are enrolled in an accredited Canadian and/or international post-secondary educational institution (university or college) in full-time studies.
- You are in financial need.
- You have demonstrated good academic performance with a minimum 2.50 grade point average.
- You have a support letter from an Indigenous community leader (a non-relative).

A committee made up of six Indigenous volunteers from across the country will review applications using a blindfold process. A blindfold process removes all identification details from your application. A decision letter will be sent to you in late May or early June.

For more information please contact: Honarine Scott, Healing Programs Coordinator, 416-231-7680 ext. 4485, 1-800-268-3781 ext. 4485 hscott@united-church.ca

Please note that the application deadline is March 15. Applications are available from the Registrar or at this [website](https://unitedchurchfoundation.ca/grant-info/scholarships-bursaries-lectureships/): <https://unitedchurchfoundation.ca/grant-info/scholarships-bursaries-lectureships/>

18. Martin Moser Society for Theological Studies

The bursary applicant must be a lay person of any Christian denomination who is enrolled in an ATS accredited theological school in Canada; the bursary is \$3,000 and the deadline May 1st.

The person must be pursuing a graduate or undergraduate degree in theology or theological studies in preparation for non-ordained ministries in the Canadian Church.

Email completed form to: martinmoserbursary@gmail.com Application forms available from the Registrar.

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19. Vincent Fund

Open only to members of Grace Westminster United Church, Saskatoon.

Fund is mainly for leadership development, training, Christian Education for lay people.

20. Trinity United Church Foundation Bursary

Open to those studying toward ordination in the UCC who have demonstrated financial need and academic potential (75% average in final undergraduate year.) A single bursary of \$1,000 minimum. Application deadline, including two references, is May 31st; deadline for confirmation of acceptance into UCC theological school degree program leading to ordination is July 15th.

Applications available from The Secretary of Trinity United Church, 118 Church St., Ingersoll, ON N5C 2X6 or St. Andrew's College, Assistant Registrar. For further information, please contact the church secretary (519) 485-0820.

Priority for this bursary will be given i) to a candidate sponsored by Trinity United Church Ingersoll, ii) to graduates of the Ingersoll District Collegiate Institute (IDCI) iii) to graduates of other secondary schools in Oxford County, ON. iv) Should there be no eligible graduate from either IDCI or other secondary schools in Oxford County, ON, others enrolled in degree programs for the Order of Ministry in the UCC will be considered for this bursary.

INFORMATION SOURCES

Yconic.com (formally studentawards.com)

“We’ve helped millions of students through yconic.com, Canada’s largest student help community. With over \$170 million in Money for School opportunities, we connect students to awards and over 825,000 other active members in a peer-to-peer community. We also operate Canada’s largest youth-focused market research panel, Uthink.com, with more than 360,000 teen and young adult panellists. We partner with select brands, agencies and higher education professionals that want to better understand, engage with and build meaningful relationships with the youth, student, Millennial or GenZ demographics. yconic only partners with brands that share our passion for authentically helping and investing in students.”

On-line Scholarship Search Engine

Scholarships Canada: An extensive database of scholarships, student awards, bursaries and grants. You’ll also find information about student loans, applications and budget planning.

www.scholarshipscanada.com

Saskatchewan scholarships, bursaries and grants:

<https://www.saskatchewan.ca/residents/education-and-learning/scholarships-bursaries-grants>

How to Apply for a Scholarship

It is important to contact each sponsor for the award(s) for which you are applying. Find out directly from the sponsor or contact for the award if the deadline listed is correct or if changes have been made.

Keep in mind the following suggestions regarding what you should know in order to secure money to help finance your higher education:

- Contact other businesses, organizations, labour unions, professional associations, etc. which may have unadvertised scholarships/bursary money available, particularly groups of which your family or parent(s) are members.

Plan Ahead

Request application forms as early as possible. Write for information well in advance of the deadline date as there may be special requirements you need to know, i.e. essays, reference letters, or copies of transcripts.

When in Doubt, Apply!

Scholarships are won in competition with other students. **This may work in your favour.** Do not hold back. Give the judges a chance to decide that you are qualified for an award. Apply for everything for which you are eligible. Make follow-up inquiries after your application.

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Do it Right

- Make a photocopy of each form to use as a working copy
- Use black ink to copy your work to the sponsor's form; other colours do not photocopy well.
- Do not use white-out or any correction fluid anywhere in your application. Never cross out or write over an entry. This is why having a working copy is important
- Give full answers to every question on the form. Mark responses with an X: no check marks, no words. Never write in the margins or outside the answer boxes. Attach a separate letter to clarify or add to the information requested.
- Make a photocopy of each completed form for future reference. You may need to refer to these documents again.
- Send your applications by registered mail or email (depending on instructions) and keep your dated receipt(s) from any courier(s) used. You may be asked to prove your mailing date.

Follow-up

Whenever you apply for an award, ask about other possible scholarship sources. Follow-up every lead. Include a business-sized envelope with each request.